## MESS REBATE FORM (OFFICIAL LEAVE)

IIT ROPAR
S.No.

Course

To

Note

Name of Mess
Student name.
Entry Number

Hostel name $\qquad$
Room No. $\qquad$
Reason of Leave $\qquad$
Mess Rebate Date From $\qquad$

Total Days of Rebate

1. Rebate Form needs to be given 1-2 days in advance to the Manager of the Mess
2. Please keep a copy of Form signed by the Mess Manager for any discrepency in future.
3. Please submit the Mess Card to the Mess Manager during the Rebate period and collect it after you come back.
4. in case of false information, the Student will be penalised without any further proceeding.
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Signatue \& Seal of Mess Manager

Signature of HOD/ Medical Officer (with
stamp)

Mess Copy .... ........ .....

\section*{MESS REBATE FORM (OFFICIAL LEAVE)} IIT ROPAR
S.No.

\section*{Student Copy}

\section*{Name of Mess}
\(\qquad\)
Student name. \(\qquad\)
Entry Number \(\qquad\)
Course ... \(\qquad\)
Hostel name \(\qquad\)
Room No. \(\qquad\)
Reason of Leave \(\qquad\)
Mess Rebate Date From \(\qquad\)
To
Total Days of Rebate \(\qquad\)

Note
1. Rebate Form needs to be given 1-2 days in advance to the Manager of the Mess
2. Please keep a copy of Form signed by the Mess Manager for any discrepency in future.
3. Please submit the Mess Card to the Mess Manager during the Rebate period and collect it after you come back
4. in case of false information, the Student will be penalised without any further proceeding

Signature of Student with Date

\section*{MESS REBATE FORM (OFFICIAL LEAVE) IIT ROPAR}

\section*{S.No.}

Caretaker Copy

\section*{Name of Mess}
\(\qquad\)
Student name. \(\qquad\)
Entry Number \(\qquad\)
Course \(\qquad\)
Hostel name \(\qquad\)
Room No. \(\qquad\)
Reason of Leave \(\qquad\)
Mess Rebate Date From \(\qquad\)
To ..
Total Days of Rebate \(\qquad\)

Note
1. Rebate Form needs to be given 1-2 days in advance to the Manager of the Mess
2. Please keep a copy of Form signed by the Mess Manager for any discrepency in future.
3. Please submit the Mess Card to the Mess Manager during the Rebate period and collect it after you come back.
4. in case of false information, the Student will be penalised without any further proceeding.
\begin{tabular}{clc} 
& Signature of & \\
Signatue \& Seal of & HOD/ & Signature of \\
Mess Manager & Medical & Student with Date \\
& \begin{tabular}{l} 
Officer (with \\
stamp)
\end{tabular} & \\
& &
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