

MESS REBATE FORM (OFFICIAL LEAVE)

IIT ROPAR

S.No. Mess Copy

Name of Mess
Student name.....
Entry Number.....
Course
Hostel name
Room No.
Reason of Leave
Mess Rebate Date From
To
Total Days of Rebate

- Note**
1. Rebate Form needs to be given 1-2 days in advance to the Manager of the Mess
 2. Please keep a copy of Form signed by the Mess Manager for any discrepancy in future.
 3. Please submit the Mess Card to the Mess Manager during the Rebate period and collect it after you come back.
 4. in case of false information, the Student will be penalised without any further proceeding.

Signature & Seal of
Mess Manager

Signature of
HOD/ Medical
Officer (with
stamp)

Signature of
Student with
Date

MESS REBATE FORM (OFFICIAL LEAVE)

IIT ROPAR

S.No. Student Copy

Name of Mess
Student name.....
Entry Number.....
Course
Hostel name
Room No.
Reason of Leave
Mess Rebate Date From
To
Total Days of Rebate

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Signature & Seal of
Mess Manager

Signature of
HOD/ Medical
Officer (with
stamp)

Signature of
Student
with Date

MESS REBATE FORM (OFFICIAL LEAVE)

IIT ROPAR

S.No. Caretaker Copy

Name of Mess
Student name.....
Entry Number.....
Course
Hostel name
Room No.
Reason of Leave
Mess Rebate Date From
To
Total Days of Rebate

- Note**
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Signature & Seal of
Mess Manager

Signature of
HOD/
Medical
Officer (with
stamp)

Signature of
Student with Date